

Researcher/Data Analyst

The Legislative Finance Committee (LFC) is seeking to fill an entry to mid-level Researcher/Data Analyst position. We are recruiting for motivated and talented professionals who are interested in data and research analysis. The Researcher/Data Analyst will be responsible for data cleaning, quality improvement, developing and maintaining online dash boards, and other data and research projects as requested.

The Researcher/Data Analyst role will support the LFC's efforts in evidence-based policymaking, fiscal analysis, program evaluation, and oversight. The successful candidate will lead efforts to collect, clean, and validate data; design and implement data products (e.g., databases, dashboards, and statistical analysis) and translate complex technical results into accessible information for use by nontechnical audiences. During legislative sessions, staff work with state agencies and other staff to support production of fiscal impact reports for legislation and other duties as assigned.

Analysts develop personal relationships with state agency leadership and are expected to travel the state to support committee and staff activities. Staff findings are reported to the LFC and are considered in the development of a policy and budget recommendations. During legislative sessions, research and data analysts will work with staff to produce fiscal impact reports and other data and research requests as assigned. Researchers and data analysts have a high degree of autonomy and are expected to develop expertise data and research support for LFC staff and management.

Essential Qualifications

- Degree in data science, statistics, economics, computer science or related field;
- Strong analytical, problem solving, and communication skills;
- Competency in database development and management and data visualization and analysis, including experience with software such as R, SPSS, SAS, Python, SQL, Shiny, Tableau, or Microsoft BI;
- Ability to work independently; and
- Interest in public policy, fiscal analysis, and the legislative process.

Preferred Qualifications

- Master's or advanced degree in aforementioned fields;
- 2+ years experience with database management, statistical analysis and data visualization tools;
- Experience in policy analysis; and
- Legislative experience.

Compensation and Reporting Relationship

Analysts work under the direction of the Deputy Director for Budget and Fiscal Review and the Director of LFC. This position is exempt from civil service law and is nonpartisan. Annual compensation reflects the marketplace, depends on qualifications, and includes a comprehensive benefits package available to all state employees.

Application Procedure

Persons interested in the LFC positions should submit the following information:

- 1) Letter of interest specifically addressing the qualifications described in this announcement;
- 2) Current resume;
- 3) A writing sample; and a
- 4) List of professional references.

Application packages should be sent via email to: <u>Annamae.Montoya@nmlegis.gov</u>

Application Deadline: October 17, 2025

The LFC is an equal opportunity employer. Staff appointments are made without regard to race, color, religion, sex, national origin, political affiliation, age, disability, or other non-merit factors and solely on the basis of fitness for the job.

